WIARD MEMORIAL PARK DISTRICT

MINUTES REGULAR BOARD MEETING

Wednesday, August 12, 2026

1. **CALL TO ORDER**
   The regular board meeting for the Board of Directors of the Wiard Memorial Park District was called to order at 5:15 pm by Chair Dennis Wiard, on Wednesday, August 12, 2026, at the Wiard Park Shop Office, 2800 Wiard St., Klamath Falls, OR 97603.

2. **ROLL CALL**
   Directors present were Dennis Wiard, Randy Myrick, Scott Renie, Carl Kessler, and Kyle Loveness. District Manager Denise Woodman, Attorney Nathan Ratliff, and Park Secretary Kathy Neese were present.

3. **PRESENTATIONS AND REPORTS**
   No reports or presentations given.

4. **PUBLIC HEARINGS**
   None

5. **PUBLIC INPUT**
   None

6. **CONSENT AGENDA**
   a. Director Carl Kessler moved to accept the consent agenda, including regular Board meeting minutes for July 8, 2026 and accounts payable for July 2026. A second was made by Director Randy Myrick. Consent agenda approved by unanimous vote. Directors Scott Renie, Kyle Loveness, Randy Myrick, Carl Kessler, and Dennis Wiard voted yes. None opposed
   b. The reports for July 2025-September 2025 Financial Statements, October 2025 – June 2026 Financial Statements and July 2026 Financial Statements were removed from the Consent Agenda and will be reviewed at the next meeting.

7. OLD BUSINESS

a. Splash Pad update: Maintenance Manager, Dennis Wiard provided an update on the Splash Pad renovation project. The Splashpad is complete and initial water usage was evaluated. Shelving will be installed in building next to Slash Pad for winter storage. There has been very positive feedback from the public regarding the Splash Pad

b. FY 2026-27 Project and Capital Purchases Update--Park Manager, Dennis Wiard, has ordered 11 regular picnic tables, 1 handicapped picnic table, and 2 benches. He is also going to order "bonnet" covers for the trash cans.

8. NEW BUSINESS

a. Park Manager, Denise Woodman, tried without success to contact SDAO regarding the audit options as directed by the board. The Secretary of State, Audit Division was contacted. A full audit is necessary for FY 24/25 in order to remain compliant and qualify for loans and/or grants. A motion was made by Director, Scott Renie to have Chairman, Dennis Wiard, sign Audit Engagement Letter of agreement with Molatore & Co. CPA. The motion was seconded by Director, Randy Myrick. The vote passed by unanimous vote. Directors Scott Renie, Kyle Loveness, Randy Myrick, Carl Kessler, and Dennis Wiard voted yes. None opposed

   Park Manager, Denise Woodman, spoke with Sandra at Molatore & Co., CPA who stated that audit for fiscal year 2024-2025 will be completed by 10/31/2026 and will work to complete the AUP for fiscal year2025-2026 by 12/31/2026 following completion of the FY2024-2025 audit.

b. SDAO 2026 Best Practices--Park Manager, Denise Woodman, shared that all board members must complete Public Meeting Law training. There are online or in-person meetings available. Park Manager, Denise Woodman, will install Vector Solutions program so board members can complete training at the Wiard Park office prior to deadline of 11/06/2026

c. E-Bike Issues—E-bikes have been very problematic at all the WMPD parks. There are 10-20 E-bikes going through the parks on a daily basis. They are tearing up the grass and playground areas, almost hitting people in the park, and coming close to hitting the Splash Pad features. The police have been contacted and are aware of the issues. The police force has found it very difficult to catch the offenders; they speed away and are able to get off the roads. They also wear full mask helmets which makes identification nearly impossible. Signs stating NO E-Bikes have been placed at each park. Park District Attorney Nathan Ratliff, suggested the signs are clear the ruling does not apply to those in motorized chairs for handicapped persons. Parking is provided for all bikes and E-Bikes beside each park entrance.

d. Updated authorized signers on WaFd account—a motion was by Director, Scott Renie, and seconded by Director, Carl Kessler to remove Daniel Wiard as an

authorized signer with Washington Federal Bank for the WMPD and to designate Director, Kyle Loveness as an authorized signer; and to designate Park District Secretary, Kathy Neese, as an authorized user for making inquires and deposits on behalf of the WMPD. And to restate the authorized signers with Washington Federal Bank for the WMPD as follows:

Dennis Wiard—Board Member
Randy Myrick--Board Member
Scott Renie--Board Member
Carl Kessler--Board Member
Kyle Loveness--Board Member
Denise Woodman—District Manager

The motion was approved by unanimous vote. Directors Scott Renie, Kyle Loveness, Randy Myrick, Carl Kessler, and Dennis Wiard voted yes. None opposed

9. <u>OTHER</u>

Park Maintenance Manager Update:

a. Splashpad is going well
b. The rule boards posted at gate of park have been sprayed repeatedly; the spray paint is impossible to remove. The symbol "X4" has been sprayed on signs throughout multiple WMPD parks as well as other buildings in the area.
c. There have been multiple new signs posted at the WMPD parks:
   New sign on driveway gate of Wiard Park with address clearly marked for 911 purposes
   No Overnight Parking and No Smoking or Vaping signs have been posted at the parks
   An Emergency Shut Off sign has been posted at the Splash Pad
   Still need to order a sign that states: "Children 10 or under Must be Supervised by an Adult"
d. Updates are needed on the reservation's website with restrictions; including that permission must be obtained from WMPD personnel prior to opening locked gates.
e. The feminine napkin dispensers had been vandalized several times. A new model which is bolted to the wall has been installed.
f. Handicapped parking spots have been painted using the ADA design
g. Irrigation is going well at all parks. Since Wiard is using city water now, they are "spot" irrigating in order to save on expenses.
h. Park Maintenance staff spent several hours cleaning Wiard Park after a person dumped the trash bags onto the grass and scatted the contents.

District Manager Update:

a. The old Splash Pad has been removed from the insurance policy and the new Splash Pad has been added to the insurance policy.

b. The secretary, Kathy Neese, will cut off Accounts Payable on the 25th of each month and run month end reports. The monthly reports and accounts payable will be given to the bookkeeper on the 1st of each month. The bookkeeper will complete her portion prior to the 2nd Wednesday of each month in time for the monthly board meeting.
c. It was decided that payroll checks would be created manually for the employees in order to avoid the costly QuickBooks fees and to make review of payroll more streamlined.
d. District Manager, Denise Woodman, will obtain biographical information from new board member, Kyle Loveness.

10. ADJOURN

Director, Kyle Loveness, made a motion to adjourn this meeting. Director, Scott Renie seconded this; approved by unanimous vote. Directors Scott Renie, Kyle Loveness, Randy Myrick, Carl Kessler, and Dennis Wiard voted yes. None opposed. The next regular meeting of the board is scheduled for Wednesday, September 9, 2026, at 5:15pm at the Wiard Park Shop Office, 2800 Wiard St., Klamath Falls, OR 97603.

Prepared by: *Kathy Neese, Wiard Park Secretary*

Board Meeting Approval Date: September 9, 2026

Board Chair: Dennis R. Wiard