WIARD MEMORIAL PARK DISTRICT

MINUTES REGULAR BOARD MEETING

Wednesday, February 11, 2026

1. **CALL TO ORDER**

   The regular board meeting for the Board of Directors of the Wiard Memorial Park District was called to order at 5:15 pm by Chair Dennis Wiard, on Wednesday, February 11, 2026, at the Wiard Park Shop Office, 2800 Wiard St., Klamath Falls, OR 97603.

2. **ROLL CALL**

   Directors present were Dennis Wiard, Scott Renie, Randy Myrick, and Carl Kessler. Director Dan Wiard was excused. Secretary, Kathy Neese was also present. Attorney Nathan Ratliff and District Manager Denise Woodman were present via phone.

3. **PRESENTATIONS AND REPORTS**

   No reports or presentations given.

4. **PUBLIC HEARINGS**

   None

5. **PUBLIC INPUT**

   None

6. **CONSENT AGENDA**

   Director Scott Renie moved to accept the consent agenda, including regular Board meeting minutes for January 14, 2026, Accounts Payable for January 2026. The motion was seconded by Director Carl Kessler. The consent agenda approved.

   The Financial Statements for July 2025 – September 2025 have been tabled until the March 11, 2026 meeting; The bookkeeper, Vickie Baker, is reconstructing the current fiscal year financial data using QuickBooks to recreate the monthly financial statements.

OLD BUSINESS

a. Review Budget Calendar – District Manager, Denise Woodman discussed moving the budget calendar review to the next meeting, requesting input on any dates to avoid due to team members' midweek absences. She noted the current schedule includes a budget meeting just prior to the May board meeting and a study session in April to review the spreadsheet. Board members confirmed availability during the week for these meetings.

7. NEW BUSINESS

a. There were no protests for Sole-Source Procurement.

b. Board Chair, Dennis Wiard, reported on several options for cutting the concrete to prepare the area to install the Splash Pad. He is also in process of obtaining bids from contractors for preparing and installing the Splash Pad. He will bring the bids for review by the board to the March 11, 2026 meeting.

8. OTHER BUSINESS

a. Park Maintenance Manager update: Park Maintenance Manager, Dennis Wiard provided an update on park maintenance. Stolen meat was dumped at Gigler Park. Park Maintenance Manager, Dennis contacted the police to report the incident. After the police completed their report, Dennis disposed of the rotten meat. There was also report of trash and concrete bags found at the park, which Dennis disposed of appropriately.

b. District Manager update: District Manager, Denise Woodman reported the training with new Secretary, Kathy Neese, is going well. The new bookkeeper, Vicki Baker, is working on bringing all records up to date. Vicki also uses Quick Books which makes extraction of necessary data simpler. Denise is working on getting PERS reports updated through 2025 as well as preparing necessary reports for Molatores. Park Secretary, Kathy Neese, will be learning the reservations system. An Epson printer/copier/ will need to be purchased for use by Park Secretary.

9. ADJOURN

Director Randy Myrick made a motion to adjourn this meeting and Director Carl Kessler seconded this; the motion carried. The next meeting of the board is scheduled for Wednesday, March 11, 2026, at 5:15 pm at the Wiard Park Shop.

Prepared by: *Kathy Neese, Wiard Park Secretary*

Board Meeting Approval Date: March 11, 2026

Board Chair: Dennis R Wiard